

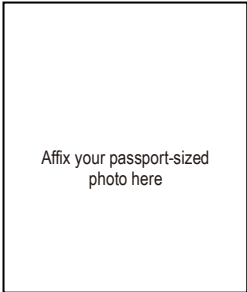


**For office use only**

Ref No.																			
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**Nationality**

Malaysian	<input type="checkbox"/>	International	<input type="checkbox"/>
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## APPLICATION FOR ADMISSION (Postgraduate Programmes – by Research)

### SECTION A PROGRAMME PREFERENCE & INTAKE

Please indicate your choice of programme and intake with a tick in the boxes provided below

<b>Intake</b>		<b>Mode</b>	
<input type="checkbox"/> March	<input type="checkbox"/> September	<input type="checkbox"/> Full Time	<input type="checkbox"/> Part Time
<input type="checkbox"/> Master of Science in Biotechnology	<input type="checkbox"/> Doctor of Philosophy in Business		
<input type="checkbox"/> Master of Science in Business	<input type="checkbox"/> Doctor of Philosophy in Engineering		
<input type="checkbox"/> Master of Science in Engineering	<input type="checkbox"/> Doctor of Philosophy in Biotechnology		

### SECTION B PERSONAL DETAILS

**Applicant's Particulars**

Complete ALL information in ALL sections with **BLOCK LETTERS** (in **BLACK** or **BLUE** ink only) and signed.  
Please state name as per your Passport.  
To avoid delays in your application, it is important that you provide ALL your details clearly including your email address.

Full Name <i>(As in Passport)</i>		Gender	
Passport No. :		<input type="checkbox"/> Male	<input type="checkbox"/> Female
Nationality:		Religion	
Country of Birth:		<input type="checkbox"/> Islam	<input type="checkbox"/> Christian
Date of Birth (Day / Month / Year) :		<input type="checkbox"/> Hindu	<input type="checkbox"/> Buddhist
Telephone No. <i>(Please include international code)</i> :		<input type="checkbox"/> Others <i>(Please specify)</i> _____	
Mobile No. <i>(Please include international code)</i> :		Race	
Email Address: <i>(mandatory)</i>		<input type="checkbox"/> Malay	<input type="checkbox"/> Indian
Correspondence Address :		<input type="checkbox"/> Chinese	<input type="checkbox"/> Others <i>(Please specify)</i>
City: Postcode:		Marital status <i>(Accurate status is required to process International student visa)</i> :	
State: Country:		<input type="checkbox"/> Single	<input type="checkbox"/> Married <input type="checkbox"/> Others

**Medical / Special Needs**

The information below is used to assist the University in monitoring, supporting and improving service to students with medical disability requirements. Disclosing this information will not affect your admission to the University.

Do you have a disability, impairment or long term medical condition which may affect your studies?  Yes  No

If yes, please indicate the type(s) of medical condition.

Hearing  Vision  Learning  Medical mobility  Others *(Please specify)*

## SECTION C PARENT / GUARDIAN / SPOUSE DETAILS

### Parent / Guardian/ Spouse Particulars

Relationship with applicant:

Father's/Guardian's/ Spouse's Name:  
(as in Passport)

Nationality of Father / Guardian/ Spouse:

Home Address (if this differs from the correspondence address above) :

City: Postcode: State: Country:

Telephone No. (Please include international code): Telephone No. (Please include international code): Telephone No. (Please include international code):

Mother's Name:  
(as in Passport)

Nationality of Mother:

Home Address (if this differs from the correspondence address above) :

City: Postcode: State: Country:

Telephone No. (Please include international code): Telephone No. (Please include international code): Telephone No. (Please include international code):

## SECTION D SPONSOR DETAILS (IF APPLICABLE)

Have you been awarded a sponsorship or scholarship to support your studies? (e.g. government or privately funded sponsorship/scholarship)?

Yes  No

If yes, fill in the details below.

NOTE: Please upload supporting or sponsorship letter showing the details of your sponsorship or scholarship

### Sponsor Particulars

Sponsor's Name:

Address:

City: Postcode: Province: Country:

Telephone No. (Please include international code): Mobile No. (Please include international code): Email Address:

**SECTION E****ACADEMIC QUALIFICATIONS**

Please attach original or certified copies (with official signature and stamp) of all transcripts and testamurs provided by institutions you have listed below. If the qualifications are in languages other than English, please also supply certified translated copies. The documents must be certified by your current or previous education institution; a MILA University registered representative or agent; a MILA University staff member; a solicitor; or commissioner for declaration. MILA University reserves the right to refuse documentation on the grounds of incorrect certification or translation procedures.

List down the subjects attempted and score / grade achieved:

Name of Course	Name of Institution & Country	Programme Length	Major of Discipline	Class or Grade Awarded

**SECTION F****ENGLISH LANGUAGE PROFICIENCY**

All applicants must satisfy English Language Proficiency as required by the programme applied for.

NOTE: Please provide documentary evidence.

Completion of tertiary studies conducted entirely in English involving formal assessment of written work. (A certified letter issued by the University Registrar's office will be needed to be provided as evidence whose first language is not English.

Undertaken the American Test of English as a Foreign Language (TOEFL)

Score Obtained:  Written Component:

Undertaken the International English Language Testing System (IELTS)

Band Obtained:  Written Component:

Undertaken other international English Test. Please specify the Test name:

Student No.

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**SECTION G****EMPLOYMENT HISTORY**

NOTE: Please list down your employment or working experience (list down the most current first followed by your other employment history).

Name of Employer	Position	Period of Employment	Nature of Work

## SECTION H STUDENT VISA / PASS

All students with non-Malaysian passports are required to have a student visa/pass to study in Malaysia. MILA University will assist in processing the student visa/pass. We require the following information to process your visa/pass.

Nationality :	Place / Country of Birth :	
Passport No. : <i>(If your country does not issue passports, please state the name of the travel document you intend to use):</i>	Place / Country where Passport was issued:	Passport valid until (Day / Month / Year):

Are either of your parents a Malaysian citizen?  Yes  No

Are either of your parents a Malaysian Permanent Resident?  Yes  No

Have you ever applied to an educational institution in Malaysia?  Yes  No  
If YES : Please provide the name of the institution.

Have you ever held and obtained a student pass approval from any educational institution in Malaysia previously?  Yes  No  
If YES : Please provide the name of the institution

Are you currently in Malaysia?  Yes  No

If YES: Please state your visa / pass type (e.g. student, dependent, social)

When will this visa and/or pass expire? Date (Day / Month / Year): \_\_\_\_\_

## SECTION I OTHER INFORMATION

The information collected in this section will NOT be used for making a decision on your admission.

Do you wish to stay in accommodation provided by MILA University?  Yes  No

If NO : Please provide address while studying at MILA

**Privacy Statement**

Your personal information collected in this form or otherwise provided in support of your application ("Personal Data") is processed, retained and used by MILA University to assess your application for entry to a MILA University programme, to create an enrollment record on the student database, to prepare statistical analysis and/or to inform you about your programme and other university programmes/events (collectively "Purpose"). If you do not complete all the questions on this form or do not consent to the processing of your Personal Data for the Purpose, MILA University will not be able to process your enrollment as a student of MILA University. Your Personal Data may be collected from or disclosed to relevant bodies for the verification of your grades, qualifications and/or experience, the processing of your visa application and/or as otherwise required of MILA University by applicable laws or relevant authorities. MILA University may also retain and continue to process your Personal Data after your completion of the programme enrolled for, or otherwise upon you ceasing to be a student of MILA University, for archiving purposes, in relation to MILA University's alumni events and activities and/or to maintain records of your grades, qualifications and/or experience as may be required by MILA University and/or other institutions with whom you enroll for other programmes hereafter. All documents that you provide to MILA University become the property of MILA University and will not be returned to you. You have the right to access or correct your Personal Data, or make inquiries or submit any concerns thereto, by contacting the Admissions Office of MILA University at [enquiry@mila.edu.my](mailto:enquiry@mila.edu.my)

<b>DECLARATION BY APPLICANT</b>	<b>DECLARATION BY SPONSOR (if any)</b>																
<p>I hereby declare that I supply the information on this form and in support of this application on the understanding:</p> <p>(a) that it may be used for purposes relating to my enrollment as a student, graduation, alumni and career enhancement by members of the academic and administrative staff of MILA University;</p> <p>(b) that it may be used for purposes external to the University when it is in statistical form where the disclosure is required and in compliance with the <i>Data Protection Act 2010</i> or other Laws of Malaysia;</p> <p>(c) that I have the right to see and correct if necessary the information I have provided;</p> <p>I warrant that the information on this form, or provided in support of my application, is correct and complete. I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application, including academic transcript(s), might invalidate my application and that MILA University may withdraw an offer or a place or cancel my enrollment in consequence thereof. Should MILA University determine that I have submitted a false document, I consent to MILA University disclosing this information to other relevant tertiary institutions.</p> <p>I consent to any educational institution at which I have previously been a student and/or my current or any past employer, providing MILA University with information which that institution or employer holds about me for the purpose of MILA University verifying my grades and/or qualifications and experience.</p> <p>I further confirm and consent to the use by MILA University, without charge, my personal information including photographs, images or recordings of the student in any publicity and/or promotional exercise of MILA University, including the publishing of examination results, the award of a prize or scholarship, any achievement, academic or otherwise. I hereby authorise MILA University to release such relevant information to the relevant Alumni Association.</p> <p>I agree to abide by the statutes, regulations and policies of MILA University at all times. I have read and understood the above conditions, and agree and accept them fully.</p> <div style="border: 1px solid black; height: 60px; margin-top: 10px; padding: 5px;">Student's Signature:</div> <p>Name of Student: <input style="width: 80%;" type="text"/></p> <p>Date:</p> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25px;">d</td> <td style="width: 25px;">d</td> <td style="width: 25px;">m</td> <td style="width: 25px;">m</td> <td style="width: 25px;">y</td> <td style="width: 25px;">y</td> <td style="width: 25px;">y</td> <td style="width: 25px;">y</td> </tr> </table>	d	d	m	m	y	y	y	y	<p>I hereby agree to pay all fees due on the dates stipulated by the University. I also understand and agree that if I default in paying the fees, the University has the right to bar student from attending classes, including deregistration. I have also read and understood the Conditions of Enrolment and agree to the terms as laid out. I hereby apply for his/her admission to MILA University as a student and I undertake to pay the full cost of the programme.</p> <p>Name: <input style="width: 80%;" type="text"/></p> <p>Passport No.: <input style="width: 80%;" type="text"/></p> <p>Occupation: <input style="width: 80%;" type="text"/></p> <p>Company: <input style="width: 80%;" type="text"/></p> <p>Mobile No.: <input style="width: 80%;" type="text"/></p> <p>E-mail: <input style="width: 80%;" type="text"/></p> <div style="border: 1px solid black; height: 60px; margin-top: 10px; padding: 5px;">Sponsor's Signature:</div> <p>Date:</p> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25px;">d</td> <td style="width: 25px;">d</td> <td style="width: 25px;">m</td> <td style="width: 25px;">m</td> <td style="width: 25px;">y</td> <td style="width: 25px;">y</td> <td style="width: 25px;">y</td> <td style="width: 25px;">y</td> </tr> </table>	d	d	m	m	y	y	y	y
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d	d	m	m	y	y	y	y										

## SECTION K PROPOSED RESEARCH PROJECT

**Research Proposal:** Please attach a research proposal using our Research Proposal template of three or more pages addressing the following:

- Background and brief literature review on the research topic
- Objective of research study
- Research methodology
- Proposed work schedule (schedule of activities)
- Equipment required (where applicable)
- Brief references or bibliography

*Note: Applicants are advised to discuss with your potential supervisor(s) to complete the research proposal*

## SECTION L RESEARCH OUTPUTS

### Research Publications

Please provide and attach summaries or abstracts of any scholarly publications or outputs in the relevant research field within the last five years of which you were the author (sole, joint or multi authorship), using an appropriate referencing system.

Please enclose a separate document for the publications.

### Research Experience

Please list down your working experience in a research environment or professional experience that is relevant to your proposed research study.

Name of Employer	Position	Period of Employment	Nature of Work

**SECTION M SUPERVISION ARRANGEMENT**

**Dean of Faculty**

I authorize and accept this application.

Approved     Not Approved

Comments:

Name

Faculty:

Signature:

Date 

d	d	m	m	y	y	y	y
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**FOR OFFICE USE ONLY**

**MSE OFFICE/STAFF**

<input type="checkbox"/>	Documents Complete	Counselled by,  _____
<input type="checkbox"/>	Documents Incomplete	
Specify :		Signature _____ Name: Date:
CMS - Entered by, Name: _____ Date: _____		

**ADMISSION OFFICE**

<input type="checkbox"/>	Documents Complete	Verified by,  _____
<input type="checkbox"/>	Documents Incomplete	
Specify :		Signature _____ Name: Date:
Checked by: Date:		
CMS - Updated by, Name: _____ Date: _____		

**ADMISSION COMMITTEE**

<input type="checkbox"/>	Firm Offer	<input type="checkbox"/>	KIV	Verified by,  _____
<input type="checkbox"/>	Rejected			
Feedback to Applicant:				Signature _____ Name: Date:



**Malaysian Applicants:**

- Application Form
- 1 x Copy of MyKad
- 1 x Certified true copy of academic transcript/ result/ qualification for STPM/ A level/ Pre-U or equivalent (if applicable)
- IELTS / English proficiency result**
- Credit transfer application with certified true copy of relevant syllabus or curriculum (if applicable).
- 4 x passport-sized most recent colour photographs  
(**Blue background** - 3.5cm x 5cm – Head / Size: 2.5cm x 3cm).

**International Applicants:**

- Application Form
- Application Fee of MYR 300, Visa Processing Fee of MYR 2,500 (**Non Refundable**)
- 1 x full and clear copies of ALL pages of your passport(s) on A4-sized paper (2 passport pages per A4 sheet, with NO enlargement) including the blank pages\*\*.  
\*\* It is highly recommended that the passport be valid for the minimum duration of the programme. If the passport is expiring within one year from the time an application is not to be accepted, please apply for a new passport and submit photocopies of ALL pages of BOTH passports.
- 1 x Certified true copy of academic transcript, certificates, awards, and other relevant documents
- Online Verification Report from [www.chsi.com.cn](http://www.chsi.com.cn)
- IELTS / English proficiency result**
- Credit transfer application with certified true copy of relevant syllabus or curriculum (if applicable).
- 8 x passport-sized most recent colour photographs  
(**White background** - 3.5cm x 5cm – Head / Size: 2.5cm x 3cm).
- 1 x Health Declaration Form

**For International Applicants who have studied in Malaysia before:**

- The original release letter signed by the Chief Executive Officer from last institution of study in Malaysia .
- Certified true copy of attendance reports from last institution of study in Malaysia.
- Certified true copy of academic transcripts with information on the grading system\* from last institution of study in Malaysia .
- Certified true copy of Certificate of Completion from last institution of study in Malaysia

**BANK DETAILS**

Payable to : Mila Education Malaysia Sdn Bhd  
Bank Name : Ambank (M) Bhd  
Bank Account : 8881-0583-8224-3  
Bank Address : Ground Floor, Ambank Raja Chulan, No 55 Jlan Raja Chulan, Bukit Ceylon  
Branch Name : Raja Chulan  
Swift Code : ARBKLMYKXXXX

**APPLICATION SUBMISSION**

The followings are the steps involved to submit your application.

- Fill in this **APPLICATION FOR ADMISSION** form
- Attach all required documents. The list of the required documents is available under the heading of **IMPORTANT CHECKLIST** above.
- The completed **APPLICATION FOR ADMISSION** form, together with the required documents, should be sent to the university admission email:

**enquiry@mila.edu.my**